

# Associate and Honourary Membership

Dear Applicant,

The Keble Middle Common Room encourages those who have a connection to Keble College to become Associate Members of the Middle Common Room (MCR). Associate Members have access to the MCR, are allowed to use the facilities therein, and are welcome to partake in academic, social, and sporting events organised by the Common Room. Under special circumstances, Honourary Memberships may be bestowed. Please read below to find out about eligibility for Associate, and Honourary Membership, the current regulations, and how to apply.



**KEBLE  
MCR**

Please note associate and honourary membership is not for **current** Keble Students enrolled on a full-time or part-time graduate degree at the college - who are already considered full members of the MCR during the duration of their degree.

## Eligibility

The MCR Constitution stipulates that anyone belonging to one of the following categories is eligible for Associate Membership.

1. Any previous full member of Keble MCR.
2. Any previous Associate Member of Keble MCR who is still a member of the University of Oxford.
3. Member of the College reading for a higher degree, postgraduate diploma, or postgraduate certificate or attending the Overseas Service Course.
4. Member of the College engaged in an undergraduate course of study and in fourth or higher year of study.
5. Member of the College with the status of Senior Student according to the provisions of the Examination Decrees.
6. Member of the College who at the time of undergraduate study is significantly older than the average age of fellow students in the same year of study.
7. Official Visiting Research Scholar granted graduate dining and library rights by the College and recommended for Associate Membership of the MCR by the Senior Tutor of the College.
8. The partner/spouse of a full member of Keble MCR.
9. Non-Keble University of Oxford Graduate Students living in Keble College Accommodation.
10. Recognised graduate students registered with the University of Oxford who are not members of another University of Oxford Common Room.

If an individual has a strong connection to the college and does not meet one of the standard eligibility cases, they may contact the MCR Secretary to be considered for an Honourary Membership. While

there are no strict criteria which govern these memberships, it is expected that the applicant will provide a strong defense as to why they should be awarded Honourary Membership.

## Membership Rights and Levels

The MCR is pleased to offer two levels of *Rights* for applicants to get the most out of their MCR experience.

<i>Basic Rights (Associate and Honourary Membership)</i>	<ul style="list-style-type: none"><li>– Fob access to HB Allen Center Common Rooms</li><li>– Social Access to the Parks Road Site MCR via a Bodleian Card (either a University or Bodleian Readers Card<sup>1</sup>)</li><li>– Use of MCR facilities</li><li>– Entry to all MCR organised events<sup>2</sup></li><li>– Subscription to MCR mailing lists and WhatsApp group</li><li>– Ability to hold non-executive offices on MCR Committee</li><li>– Use of Keble College Wi-fi</li></ul>
<i>Full Rights (Advanced Membership)</i>	Everything above plus the activation of a Keble battels account <sup>3</sup> , which provides: <ul style="list-style-type: none"><li>– Pigeon post mailbox in porter's lodge<sup>4</sup></li><li>– Meal booking in Hall</li><li>– Library Access<sup>5</sup></li><li>– HBAC Gym Access<sup>6</sup></li></ul>

Please note that Advanced Membership is reserved to applicants satisfying eligibility conditions 1 and 7, and is subject to College approval. For clarification in previous editions of this document the term additional rights and advanced membership were used interchangeably. Here it is clarified that additional rights equate to full rights, and having additional rights equates to advanced membership.

## Subscription Fees

The current Associate Membership Fees are as follows:

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<sup>1</sup>Social Access to the Parks Road Site MCR does not entitle access to the college. Entry to the Parks Road Site MCR is obtained via the Parks Road Site lodge.

<sup>2</sup>Subject to space availability.

<sup>3</sup>Subject to possession of an active University Card or Bodleian Readers Card.

<sup>4</sup>Subject to space availability.

<sup>5</sup>Book borrowing handled on a case by case basis. See Librarian for more details.

<sup>6</sup>Subject to completion of Keble College Gym Induction and payment of separate gym fees.

<b>Membership Level</b>	<b>MCR Subscription</b>	<b>+</b>	<b>College Fees</b>
<i>Associate Membership</i>	£75/year or £40/term	+	N/A
<i>Honourary Membership</i>	Free	+	N/A
<i>Advanced Membership</i>	£75/year or £40/term	+	£30/term + £150 deposit

## Application

Please complete the application form and return it to the MCR Secretary (secretary@mcr.keble.ox.ac.uk; MCR Secretary, Keble College, Parks Road, Oxford, OX1 3PG).

*Name:* Keble College Middle Common Room  
*Account:* 00040421  
*Sort Code:* 30-96-35  
*Reference:* AsMemSURNAME

The MCR Committee will consider your application as early as possible and will inform you of the outcome. The College subscription fees (if applicable) will be billed automatically following the creation of a Keble battels account.<sup>7</sup>

## Duration of the Associate Membership

Associate Membership lasts for a maximum of one academic year. Associate memberships paid per academic year shall lapse on the first day of Michaelmas Term of the academic year following payment. This means that membership will expire on the Saturday before Week 0 of the consecutive Michaelmas term.

Associate memberships paid per term shall lapse on the first day of the term following payment. This means that membership will expire on the Saturday before Week 0 of the consecutive Term. Please note that membership in Trinity Term will extend through the Summer Term and will lapse on the first day of the following Michaelmas Term.

Those who want to remain Associate Members must re-apply. This rule does not apply to *Visiting Research Scholars*, whose Associate Membership terminates at the end of their research period in Oxford.

## Additional Regulations

- The MCR expects that all Associate Members – as with full members – take good care of MCR facilities and treat other members and guests with respect. Associate Members are expected to report any damages to and MCR Committee member immediately. Each

<sup>7</sup>Note this is a separate process and requires confirmation from the Keble College Office via the MCR Secretary.

Associate Member, or if applicable their nominee, is liable for any damages caused due to misuse or negligence of MCR facilities.

- Attendance at certain events, such as Black Tie Dinners, will incur extra charges. Such charges will be credited to battels automatically. Associate Members without an active battels account should settle their debts by cheque or bank transfer as soon as possible.
- Associate Members must be familiar with the MCR Constitution, the Standing Orders (both available on the Keble MCR website), and the College Regulations. The MCR and College reserve the right to revoke membership if an Associate Member does not conform to the rules.

## Data Handling

The MCR will retain data collected from the application in reference to processing applications and enabling your membership to be activated. Data collected will also be accessible by current MCR Committee Members for the purpose of records, verifying access to events, further applications and any other administrative purpose regarding the MCR. As such, data will be retained and not shared with third parties beyond the MCR or Keble College. If you have any concerns regarding data handling please refer to the Keble College Privacy Notice <https://www.keble.ox.ac.uk/data-protection/>.

Thank you for your application for Keble MCR Associate Membership. We hope you enjoy the many opportunities and privileges afforded to members of the MCR!

Best wishes,  
The MCR Committee

*Revised 12th June 2024 by Kevin Wang (IT Officer 23/24), Janet Botha (Secretary 23/24), Youri Tamitegama (Treasurer 23/24)*

*Revised 3rd September 2023 by Janet Botha (Secretary 23/24), Youri Tamitegama (Treasurer 23/24)*

*Revised 18th July 2018*